



Southington Education Foundation

March 10, 2020
6:00 p.m. to 7:30 p.m.
YMCA Boardroom

Meeting Minutes

Quorum= 7

9 of 13 Directors Present: Jerry Belanger, Ellen Bellinger, Gail Duffy, George Fournier, Jan Galati, Trish Kenefick, Paula Knight, Michelle LeBrun-Griffin, and Dianne Quinn.

1 Volunteer Member Present: Nancy Garry

1. **Welcome/Call to Order** – Paula called the meeting to order at 6:01 p.m.
2. **Approval of Minutes** - February 11, 2020
Jan moved approval of the 2/11/20 minutes, seconded by Michelle.
All in favor. The minutes were approved.
3. **Treasurer's Report** (George)
Monthly report –
CHECKING-- \$15,657.10
SAVINGS/MONEY MARKET--\$0*
BALANCE/ASSETS—\$17,260.60**
 - Expenses paid include Constant Contact and Internet
 - *Savings account was closed with the balance moved to checking
 - **Difference between Balance/Assets and Checking reflects money set aside for business operations.
 - Jerry moved approval of the treasurer's report, seconded by Trish. All in favor.
The report was approved.
4. **Committee Work**
 - a. **Grant Committee – Spring Cycle** – Jan
 - One application has been received to date. (Applications due March 20.)
 - Grant committee will meet on April 20.

b. Scholarships – Jan for Ann

- Applications have been received for vetting and blinding.
- Applications will go out to readers by the end of March.

c. Resource Development –

i. Gala Planning - Gail

- A discussion occurred during the committee meeting about the need to postpone the March 28th gala in keeping with steps taken in and around Southington to reduce the spread of COVID-19.
- The hope is to reschedule later in the spring.
- Jerry moved the gala be postponed to a later date, seconded by Gail. All in favor. The motion passed.

ii. Funding Development - Paula

Paula led a discussion about future fundraisers in order to create a budget including proposed new fundraising activities and profit projections. The attached chart is a result of that discussion.

Operation Costs		Fund Raising		Profit Projection	
Expenses	Budget	Event	SEF Lead Board Member	Event	Profit
Grants	10,000.00	Drive in- June 13	Michelle-Contact person with Drive in committee	Drive in- June 13	2,000.00
Programs	10,000.00	Just for You and Small business partnerships	Joyce, Nancy	Just for You	300.00
Scholarships	3,000.00	Outback	Jan	Outback	500.00
Yearly Expenses	3,000.00	Trivia Bee	Jerry, Steve P	Trivia Bee	3,500.00
total	26,000.00	Basketball Game-October	Diane, Trish	Basketball Game-October	5,000.00
		Cover Band Concert	Gloria	Cover Band Concert	5,000.00
		Gala- Possible partnership with Wall of Honor	Michelle Possible contact person- Bob Brown	Gala- Possible partnership with Wall of Honor	12,000.00
		Sponsorship Campaign	Possible SEF volunteer- Sandra B.	Sponsorship Campaign	10,000.00
				Total	38,300.00

5. Board Development – Jan

- a. **New Members** Jan moved to approve Sandra Brino as a volunteer member of SEF, seconded by Ellen. All in favor. Welcome Sandra!
- b. **Term Limits** - Michelle and Jerry will have completed two consecutive 3-year terms. Joyce and Ellen will have completed one 3-year term. Letters requesting their intent to continue were given to those present. RSVP by the April meeting. The board will approve the directors for the upcoming year at the April meeting.

Adjournment: The meeting adjourned at 7:08.

Upcoming Dates:

April 7 – Next regular meeting, 6-7:30, YMCA Boardroom

Postponed – Town Spelling Bee (Paula, Gloria & Trish)

April 20 - Spring Grant Committee Meeting, 6:00, TBD

Respectfully submitted,

Ellen Bellinger, SEF Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning,