



## Southington Education Foundation

April 7, 2020

6:00 p.m. to 7:30 p.m.

E-Meeting on Zoom

### Meeting Minutes

Quorum= 7

**11 of 13 Directors Present:** Jerry Belanger, Ellen Bellinger, Gloria Brown, Denise Carabetta, George Fournier, Jan Galati, Paula Knight, Michelle LeBrun-Griffin, Joyce McAloon, Ann Taylor, and Dianne Quinn.

**3 Volunteer Members Present:** Sandra Brino, Lisa Cammuso, and Nancy Garry

1. **Welcome/Call to Order** – Paula called the meeting to order at 6:04 p.m.
2. **Approval of Minutes** – March 10, 2020  
Michelle moved approval of the 3/10/20 minutes, seconded by George.  
All in favor. The minutes were approved.
3. **Treasurer's Report** (George)  
**Monthly report –**  
CHECKING-- \$16,258.93  
SAVINGS/MONEY MARKET--\$0 (account closed)  
BALANCE/ASSETS—\$17,682.55
  - Our bank has consolidated - *United to Peoples' United*.
  - SEF was charged a savings account fee. This account was closed last month. George will call to rectify.
  - Jan moved to accept the March treasurer's report, seconded by Michelle. All in favor. The treasurer's report was accepted.
4. **Committee Work**
  - a. **Grant Committee** – Denise
    - Application deadline was extended to April 20, due to school closing.
    - Grant committee will e-meet on Zoom May 18.
    - The board of directors will vote on the grants at the June 19 meeting.
    - Committee chairs have received 3 grants, 2 needed to be revised.

**b. Program Committee – EI Update - Michelle**

- Michelle explained the *fiduciary sponsorship* of the district's Emotional Intelligence (EI) program to new members.
- The first semester of implementation has been completed.
- School closings have left the balance of funds unspent, so a no-cost extension has been requested to carry the funds over to the 2020-21 school year.
- George received a message indicating that the balance of funds in the account appears to be a profit. He will seek advice from an accountant.
- Main Street Foundation's final report on the EI grant is attached.

**c. Scholarships – Ann**

- 34 of 48 applications received were complete (4 arts, 10 Erardi, 20 stem).
- The review process has slowed due to school closings. Ann has vetted the applications, which were passed to Jan and will then go to Sue to complete.
- Applications will then go out to readers.
- The committee will try to complete the process by the May 21<sup>st</sup> "Awards Night".

**d. Resource Development –**

**i. Gala Update -**

- A discussion occurred concerning the need to completely cancel the gala for safety reasons due to the COVID-19 pandemic. It is doubtful that it would be safe to hold such an event this spring or in the fall.
- Gloria moved that SEF cancel the gala for this year; that we offer gala sponsors, auction donors, and ticket holders the opportunity to get a refund or donate directly to SEF. Joyce seconded. All in favor. The motion passed unanimously.
- Gail will be asked to cancel the Mtn. Room and the caterer. Michelle will contact the sponsors and the band. Jerry will contact the public and ticket holders. Jan and Ellen will contact auction donors. Joyce will contact PTOs.
- A suggestion was made that SEF look into combining the gala with another group's event such as the Wall of Honor awards in the future.

**ii. Harlem Wizzards Basketball Fundraiser - Dianne**

- Dianne reported that the cost varies according to date and optional activities. A 30% deposit would be needed. SEF

would get 52% of all ticket sales. Suggested ticket price is \$18-20. The HS bleacher capacity is 900+.

- COVID19 safety concerns will likely continue through the fall. A spring date will be considered as a possibility.
- Paula suggested Dianne & Trish move forward. Begin by contacting the superintendent and the athletic director.

**iii. Trivia Bee Update – Jerry**

- No plans in place due to COVID19 safety concerns.
- Lisa will look into other possibilities for fundraising online.

**e. Board Development – 2020-21 Board of Directors – Jan**

- i. Jan will put forth a slate for next year at the May 12<sup>th</sup> meeting. Please let her know if you are willing to continue in your present position.
- ii. Installation of Directors and officers will take place at the June 9<sup>th</sup> meeting

**5. New Business**

**a. Thank our teachers** for all their hard work developing and implementing distance learning. Brainstormed ideas include:

- Coffee and donuts
- Create signs for the community to hang in windows in the shape of the SEF apple. Jerry will get something out via the website and social media.
- Create a sign for the kiosk on the green. Paula will work on this.

**Adjournment:** The meeting adjourned at 7:28.

**Upcoming Dates:**

**May 12,** – Next regular meeting, 6-7:30, E-meeting on Zoom

**May 18** – Grant committee Zoom meeting

**June 19** - Regular meeting, 6-7:30, E-meeting on Zoom

Respectfully submitted,

Ellen Bellinger, SEF Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning