



Southington Education Foundation Full Board Minutes

May 14, 2019
6:00 p.m. to 7:30 p.m.
The Orchards

Quorum = 6 Executive Board members

8 Executive Board Present: Jerry Belanger, Ellen Bellinger, Gail Duffy, George Fournier, Jan Galati, Paula Knight, Joyce McAloon, and Ann Taylor

2 Executive Board Members Absent: Tim Connellan, Michelle LeBrun-Griffin.

5 Full Board Members Present: Gloria Brown, Nancy Garry, Joanne Kelleher, Susan Reisman, and Dianne Quinn.

1. **Call to Order** — Gail called the meeting to order at 6:01 pm.

2. **Secretary Report** (Ellen)

Joyce moved to approve the minutes of 4/19/19, seconded by Jan.
All in favor. The minutes were accepted.

3. **Treasurer's Report** (George)

<u>SPRING GALA</u>	
Income	\$15,284.01
Expenses	<u>3,019.63</u>
Profit	\$12,264.38

CHECKING-- \$21,932.63
SAVINGS/MONEY MARKET--\$21,523.25
BALANCE/ASSETS—\$43,455.88

Ellen moved to approve the treasurer's report, seconded by Jerry.
All in favor. The treasurer's report was accepted.

4. **Committee Work**

a. **Grant Committee** – Approval of Spring Grants (Jan)

i. Ten grant proposals were reviewed by committee. Five of them were put forward for approval:

1) STeAM Robotics Lab - \$5,002.71

George moved the approval of \$5,002.71 for the STeAM Robotics Lab, seconded by Joyce.

This project has potential impact on all students in one school. The proposal was considered *exemplar* and was well received by all.

All in favor. The grant was approved.

2) STOP! Create and Animate - \$2,250.81*

*The amount put forward reflected a reduction of \$3,890 from the original request. The committee had decided not to fund 10 mini iPads with the rationale that schools already have iPads and that removing them would allow additional funds for other grants.

Motion - Joyce moved approval of \$2,250.81 for the STOP! Create and Animate grant, seconded by Ellen.

Discussion - Questions were raised concerning whether the requested iPads would in fact be necessary for the project to occur at all. Consensus was that more information was needed. Motion - Jerry moved that the motion be tabled, seconded by George.

All in favor. The motion was tabled to the June meeting. A co-chair will contact the applicant.

3) Prospector Theatre - \$320.00

This enrichment program will have direct impact on 9 disabled young adults entering the work force. *Motion – Paula moved approval of \$320 for the Prospector Theater grant, seconded by Joyce. All in Favor.* The grant was approved.

4) Interactive Alphabet Books - \$493.74 (Fund-a-Grant*)

*This grant will be promoted as fully funded by Fund-A-Grant donors.

The project serves an underserved population, with direct impact to a small group of kindergarten children. A co-chair may suggest to the applicant possible collaboration with other teachers. *Motion – Jerry moved approval of \$493.74 for the Interactive Alphabet Books grant, seconded by Ellen. All in favor.* The grant was approved.

5) Applying Research Skills: Robot Design - \$1,910.00

This project integrates research, ELA, coding, and technology, while promoting collaboration and speaking skills. *Motion – Paula moved approval of \$1,910.00 for the Applying Research Skills: Robot Design grant, seconded by Gail. All in favor.*

The grant was approved.

ii. A press release will go out after the final grant approval decision at the June 11 meeting.

iii. Grant Recognition Night - December 3, 2019 (pending SoCAA confirmation)

b. **Scholarship Committee** (Ann)

The three SEF scholarship students selected by committee will be announced on May 16th at Scholarship Night. Ann will meet with the students then put out a press release.

Note: Committee members expressed a need to fine-tune the wording on some of the grants in the fall.

c. Board Development (Jan)

i. Approval of Officers for 2019-2020

Paula presented the 2019-2020 slate of officers:

Chairperson – Paula Knight

Vice Chairperson – Jerry Belanger (nominated by Jan from the floor)

Secretary – Ellen Bellinger

Treasurer – George Fournier

There were no additional nominations. *Joyce moved that the secretary cast one vote for the 2019-2020 slate of officers, seconded by Jan. All in favor.* The motion passed.

ii. Approval of By-Laws Revision - Article V, Section 5. Term.

Jan received input from Attorney Denofria on the By-Laws revision.

Motion - Paula moved (seconded by Jerry) to accept the following revised By-Law proposal:

“An officer shall serve a term of two years with the option to petition the Board for up to two additional one-year terms. The Board may grant an extension of up to two more one-year terms if no other candidate is available.” Action - the motion passed unanimously.

Note: Board members expressed an interest in revising the By-Laws in the fall in regard to the extension of voting rights to the full board. Jan requested a committee be formed for this purpose.

d. Resource Development (Gail)

i. Southington Drive-In Fundraiser – June 8th.

All hands on deck! A minimum of 20 volunteers are needed. A sign-up sheet was circulated. At least 7 additional volunteers are still needed.

Please let Gail know if you can help.

ii. Trivia Night – November 7th. Confirmed.

iii. Spring Gala – March 28, 2020. Confirmed.

5. Motion to Adjourn– Gail adjourned the meeting at 7:26 pm.

6. Upcoming Dates:

- Saturday, June 8th, 5:30 - Southington Drive-In Fundraiser
- Tuesday, June 14th, 6-7:30pm at Jan’s House, 8 Doe Meadow Ct. – Full Board Meeting
- Michelle proposed Potential Meeting Dates for 2019-2020 to be finalized at the June meeting: 9/8, 10/8, 11/12, 1/14, 2/11, 3/10, 4/7, 5/12, and 6/9.

Respectfully submitted,

Ellen Bellinger, Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.