



## Southington Education Foundation

June 8, 2021  
6:30 p.m. to 8:00 p.m.  
E-Meeting on Zoom

### Meeting Minutes

Quorum= 7

**10 Directors Present** (of 14): Jerry Belanger, Ellen Bellinger, Gloria Brown, George Fournier, Jan Galati, Paula Knight, Joyce McAloon, Ann Taylor, Dianne Quinn, and Nancy Garry

**0 Volunteer Members Present**

1. **Welcome / Call to Order** – Paula  
The meeting was called to order at 6:33 p.m.
  
2. **Secretary Report** - Ellen
  - a. Action: With no additions or corrections noted, Gloria moved and Ann seconded approval of the May minutes. All were in favor. The minutes were approved.
  - b. A thank-you note from Chris Palmieri for the LEAF grant was read.
  - c. Directors were reminded to submit Commitment forms to Jan and Conflict of Interest forms to Ellen.
  
3. **Treasurer's Report** - George
  - a. **May report**
    - CHECKING-- \$15,616.74
    - TOTAL ASSETS—\$16,028.50
    - IRS 990 report was filed.
    - \$10.71 was received from Amazon Smile. Paula noted that we received over \$100 from Amazon Smile in the past year.
    - Action: Jan moved approval of the treasurer's report, seconded by Ellen. The motion passed. The treasurer's report was accepted
  
  - b. **2021-22 Budget** - Paula

- Paula explained the revised 2021-22 budget proposal below for our approval. The budget should be considered a target, or goal for us to move toward.
- Action: Jerry moved acceptance of the 2021-22 budget. George seconded. All in favor. The budget was approved.

Operation Costs		Fund/Friend Raising		Profit Projection	
Expenses	Budget	Events	SEF Lead Board Members	Event	Profit
Grants	5,000.00	Celebration and Events Committee: <ul style="list-style-type: none"> <li>• Virtual Fund Raising</li> <li>• Trivia Bee</li> <li>• Thank an Educator</li> <li>• Amazon. Smile</li> <li>• Baseball Tickets</li> <li>• Bus Tour</li> <li>• Southington Drive-In</li> <li>• SEF Showcase</li> </ul>	<ul style="list-style-type: none"> <li>• Jerry</li> <li>• Gloria</li> <li>• Nancy</li> <li>• Trish</li> <li>• Paula</li> <li>• Joyce</li> <li>• Dianne</li> <li>• Michelle</li> </ul>	Virtual Fund Raising	1,500.00
Programs	0			Trivia Bee	
Scholarships	1,500.00			Thank an Educator	
Yearly Expenses	2,000.00			Amazon. Smile	
total	8,500.00			Baseball Tickets	
		Bus Tour		Shopping Extravaganza	1,200.00
		Southington Drive-In		Events Campaign	5,000.00
		SEF Showcase		Basketball	
		Shopping Extravaganza	<ul style="list-style-type: none"> <li>• Joyce</li> <li>• Nancy</li> <li>• Dianne</li> </ul>	Art Auction	
		Honor an Educator	<ul style="list-style-type: none"> <li>• Jan</li> <li>• Ellen</li> </ul>	Sponsorship Campaign/ Business and Civic Group Partnerships/ Drive In	11,000.00
		Membership and Marketing	<ul style="list-style-type: none"> <li>• Paula</li> <li>• Jan</li> <li>• Lisa</li> <li>• Ellen</li> </ul>	Total	18,700.00

#### 4. Committee Work

##### a. Southington Drive-In – June 12. - Ellen

- A total of 16 volunteers have committed so far. Four more are needed.
- Paula will reach out to Mark Ramsay at LEAF.
- Details about volunteering at the drive-in were given.

##### b. Scholarship – Ann

- The 2021 SEF scholarship recipients were announced:
  - Erardi - Faith Kosior will study architecture at Clemson.
  - Arts - Jordan Cyr will study musical theater at U-Hart.
  - STEM - Erin Klem will study mechanical engineering at CCSU.
- Announcements will be prepared for local newspapers (Ann) and social media (Jerry).

##### c. Resource Development

- i. **SEF Showcase** – Nancy and Dianne
  - Problem: Only 4 of the 11 grants that would be showcased are ready to be presented due to the pandemic.
  - A decision to postpone to later in the school year was made.
  - Several future options were proposed and discussed.
  - A decision on when and how to move forward will wait.
  - The secretary will send a thank-you to the Back Nine for their generous offer of a place for the showcase.
  
- ii. **2021-22 Events** – Paula
  - With the postponement of the Showcase, we need to plan fundraising events for the fall.
  - The *Celebration & Events Committee* will meet as planned on Zoom on Tuesday, June 15, at 7:00.

**d. Membership & Marketing Power Point Presentation– Jan**

- In order to prepare for future presentations to civic, business, and educational groups, a special meeting is scheduled at 6:30 on June 22
- Gloria will make a practice presentation to SEF members.
- Member feedback is requested.

**e. Board Development – Jan**

- ii. Status of Memberships
  - 12 active directors
  - 1 director on leave-of-absence
  - 2 active volunteers
  - 2 members on sabbatical
- ii. Installation of Directors
  - Jan thanked all the directors for their continued commitment.
- iii. Installation of Officers
  - The installation ceremony included a reading of the duties for each office and oaths of commitment.
  - George had to leave early but voiced his commitment before he left.
  - Paula and Gloria were installed as co-chairs.
  - Jerry was installed as vice-chair.
  - Ellen was installed as secretary.

**5. Meeting Dates for 2021-2022**

Aug.10, Sept.14, Oct.12, Nov. 9, Dec.14, Jan.11, Feb. 8, Mar. 8, Apr.12, May 10, June 14.

**6. Adjournment** The meeting adjourned at 7:45 pm.

**7. Upcoming Dates:**

Southington Drive-In – Saturday, June 12, 5:30 at the drive-in pavilion.

Event Planning Committee Meeting – Monday, June 15, 2021 at 7:00 pm.

Special Meeting / PowerPoint Presentation – Tuesday, June 22 at 6:30

**Next Regular SEF Meeting** – Tuesday, August 10, 2021 at 6:30 pm

Respectfully submitted,  
Ellen Bellinger, Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning, Equity, School-Community Partnership, Integrity.