

Southington Education Foundation
Executive Board Meeting
November 12, 2014

Minutes

Attendance:

J. Galati, A. DeBisschop, K. DiFusco, B. Hosmer, Michelle LeBrun-Griffin, S. Proffitt,(7 pm) J.Belanger (6:45)

Call to Order: Made by Jan at 6:38 p.m.

Approval of Minutes: Motion made by Alan to approve the October minutes with a revision to the Artist in Residence dollar amount. Motion seconded by Kim. Motion passed.

Treasurer's Report: Motion made to accept the treasurer's report as read by Alan. Motion seconded by Jan. Motion passed.

Chairman's Report:

- a. Gala-Thank you notes were sent to all Live Auction donors. Alan explained that 12 people did not show up to the Gala and that resulted in more profits for the SEF. Jerry said that people used Event Brite and suggested we continue to use Event Brite to register guests next year.
- b. Community Reaching Out Award ceremony was held on Monday, November at the YMCA at 4 pm. The SEF will be honored at the YMCA annual meeting in January 2015.
- c. The Director's Retreat will be held on Saturday, Nov. 22 from 9-3. Michelle and Jan have a full day planned; as the SEF will review bylaws; decide what direction the SEF plans to move in the future and more.

Vice Chair's Report: Kim reminded us about the upcoming Board at Large Meeting on Thursday, December 4, 2014. This meeting will be a social event to get more of the board at large involved. Location to be determined and an email will be sent to all directors and the Board at Large. Information about the retreat will be shared at this meeting.

Grant Committee: A discussion was held about the bylaws and questioned whether the Reading Grant met the criteria. The SEF is not responsible for providing funding that the BOE should be doing. Michelle made a motion to accept the grant and Jerry seconded the motion. Alan explained that Beth needs to notify the winner and explain the process for redeeming the money. Secondly, a previous grant winner (Composting) has left her school to teach at another school in the district. The composer is not being used at her original school and she wants the composter for her new school. The directors agreed that the composter should be moved to her new school.

Fundraising: Gala was a success. Michelle and Steve thought that the event needs some tweaking especially in the areas of invitations and getting information from attendees. Brainstorming included: using Event Brite solely next year, send a reminder postcard, how to get more parents to come and get involved, PTO baskets. Jerry is willing to design the postcards, Alan can print the labels and Lynda Flynn has a database that we can use. Robin Taille also has a comprehensive database. Michelle will follow through with these ideas. Positives from the night were the simplicity of the event, people had plenty of time to mingle, and the program was short and informative. Initial planning period for the Spelling

Bee on April 30th is rapidly approaching and the SEF needs a Bee Master. The group discussed Todd Piro as a choice. Alan commented that the trophy will need to be engraved and that Beth Pestillo has it.

New Business: None

Old Business: None

Motion to Adjourn: Motion made by Jan to adjourn and seconded by Beth. Meeting adjourned at 7:45 p.m.

Next meeting: December 9, 2014 at 6:30 pm.

Respectfully submitted,

Beth Hosmer, Secretary