

Southington Education Foundation

Executive Board Meeting

August 9, 2011

Minutes

Members in attendance: Bill Lutz, Ron Marut, Bethany Pestillo, David Monti, George Costanzo, Tony Sheffy, Alan DeBisschop, Jan Galati, Dawn Miceli, Dr. Erardi

Attended for part of meeting: T. Sheffy

Bill Lutz called the meeting to order at 6:38. Tony made a motion to accept the secretary's report. Ron seconded the motion. Minutes accepted.

Treasurer's Report Ron made a motion to accept the Treasurer's report. Dave seconded the report. Report accepted.

STEM

PILOT program: Dave reported that the STEM pilot for fourth graders is set to begin fall 2011. Alan will write check to BOE for pilot (\$5,000).

BUILDING / LONG TERM PROJECT:

- Tony reported a 3- to 5-year SEF fundraising campaign forecast for the projected 1.2 million dollar project. The STEM can be expected to run a minimum of 10 years. Discussion/questions followed about anticipated details of the YMCA and SEF project.
- Dr. Erardi explained the need for an outside revenue stream and that on August 24th he will be meeting with representatives from Meriden, Cheshire and Wallingford to assess each town's potential interest in STEM.
- Dr. Erardi reviewed the steps for formalizing STEM proposal:
 1. YMCA Board of Directors reach an agreement
 2. SEF Executive Board reach an agreement
 3. BOE approval

FUN DRAISING COMMITTEES

SPELLING BEE: Alan reported this event as a huge success. He indicated he is awaiting a fee from one participant.

DRIVE IN: Dawn reported that the SEF will know its share of the season's proceeds by the end of the summer. More assistance with this event is needed.

FAN OF THE FOUNDATION Event is October 28th

- Aqua Turf is all set: Family style and open bar with emphasis on wearing “Favorite Fan Attire”.
- To Do:

Send out invitations by end of August

Gain sponsorships (presently \$4500; last year \$13,000)

Resend letter to previous sponsors

Send a letter to each grant recipient urging support of the gala

ITALIAN FESTIVAL: Dawn reported that the Riccio Italian ice booth proved to be a successful event with more than sufficient support from SEF members. Amount of profit is not yet known.

GRANTS

DRAFT PROPOSAL FOR GRANT AWARDING was presented by Bill. After much discussion the draft was revised. A motion was made by Ron and seconded by Dave to approve the revised policy document. It was unanimously approved by those in attendance. Bill will mail a copy of the revised policy to executive board members.

George will meet with Dr. Erardi to determine the timeline for the \$10,000 grants for school year 2011-2012.

George indicated that a Conflict of Interest form as required by federal statute must be signed by all members of the Executive Board. George will follow up with members who need to sign the form.

PUBLIC RELATIONS: DAWN

Ron made a motion and Dave seconded the motion to accept the publicity report.

PROPOSED PARTNERSHIP WITH SOUTHTON PUBLIC SCHOOLS GRANT PROPOSAL

READINESS FOR ELEMENTARY SCHOOL SUCCESS is a \$2,500 award for early childhood support which only requires SEF endorsement but no funding. Ron made the motion to endorse and Dave seconded this endorsement. Alan will serve as the liason.

LITERACY GRANT (Barbara Bush) The SEF is not able to participate due to by-laws.

NEW BUSINESS

BAL ISSUES: Each executive board member was asked to connect with 2 BAL members prior to the September meeting. Beth will mail the directory with highlighted names of BAL members who have not shown recent committee involvement.

NEW MEMBERS/INCREASED SUPPORT: In an effort to clarify the mission of the SEF and expand support of the SEF and its gala, the board will reach out to representatives from the school community. Dr. Erardi offered to inform PTO presidents and site level administrators of the September 13th BAL meeting.

New Member: Kristen Freeman was recommended and accepted as a member of the BAL.

CONVOCATION Bill will promote the SEF to SPS staff at their August 24th convocation.

Next Executive Board Meeting will be held October 11th place/time TBD.

Next Board at Large Meeting is scheduled for September 13th at Hatton School at 6:30.

George made a motion to adjourn the meeting. Dave seconded the motion.

Meeting adjourned at 8:15.

Respectfully submitted,

Jan Galati