

**Southington Education Foundation  
Board at Large Meeting  
August 11, 2009  
Minutes**

**Members in Attendance:**

Dr. Erardi, Kelley Maccione, Ron Marut, Dawn Miceli, Dave Monti, Beth Pestillo, Tony Sheffy, George Costanzo, Bill Lutz, Beverly Skinnon, Peggy Snyder, Sue Smayda, Jerry Belanger, Joannie Conlon, Kimberly DiFusco, Linda Flynn, Bonnie Sica

Anthony Alan Sheffy opened the meeting at 7:35 p.m.  
Bill Lutz made a motion to accept the 7/14/09 minutes  
Ron Marut seconded the motion

**Corporation Formation**

- George has finished and submitted our application for tax exempt status.
- We are hoping to hear a response in about 6 weeks.
- George will speak to the accountant about retroactivity of donations made prior to tax exempt status
- Bill will draft a question to be posted on the website addressing tax exempt concerns.
- Dawn will review material before posting on website

**Board at Large**

- Welcome to the new Board at Large members: Steve Guidce, Sherri Russman, Sue Smayda, and Beverly Skinnon.

**Huddle**

- If members have not yet registered on huddle please do so. Tony will send a link to new Board at Large members.
- Huddle is being used as a communication tool, providing members access to information and discussion
- The bylaws will be posted on Huddle
- Please make sure that your time zone is accurately set, so meeting dates and times post correctly

**Committees**

- **Fundraising**
  - The kick off event will be held on October 16<sup>th</sup>. The evening will include dinner, dancing, raffle and auction items. There will also be recognition of Wall of Honor recipients.
  - The event is expected to sell out quickly. Any ticket/table requests should go through Beth Pestillo at [bpestillo@applicationdevelopers.com](mailto:bpestillo@applicationdevelopers.com).
  - Dr Erardi informed the Board that we will not be able to use the Board of Ed's tax exempt number. We have time to pursue other options and are looking into alternatives.
- **Research**
  - Over the next couple of weeks, the research committee will be speaking to school administrators. They will be requesting to speak at staff meetings to solicit project ideas.

- They will coordinate with the fundraising committee to display ideas at the October event
- The research committee will utilize the brochures to keep the message consistent

### **Shirt Orders**

- Orders have been taken for SEF logo golf shirts. Shirts should be ready in time for convocation. Checks should be made out to SEF and can be given to Beth on or before delivery.

### **Convocation**

- Convocation is August 26<sup>th</sup>. A table will be set up in the cafeteria prior to start and afterward in the foyer to inform staff about SEF, gather ideas, and sell tickets for our October event.
- Dawn is looking into to ordering more brochures for the event
- Beth will pursue the status of a banner

### **Meeting Schedule**

- The Executive Board will meet the second Tuesday of every month.
- The Board at Large will meet as needed and will be notified by e-mail of upcoming meetings

### **New Business**

- Peggy Snyder is researching the option for SEF to sell private label bottled water for distribution in the schools. Need to check if this will cut into school profits and infringe on existing contracts.

**The next Executive Board meeting is scheduled for September 8th at 6:30 at Hatton School**

Ron made a motion to adjourn the meeting at 8:10 p.m.  
Bill seconded the motion

Respectfully submitted,

Beth Pestillo