

**Southington Education Foundation
Board at Large Meeting
Minutes
Tuesday, September 4, 2012**

Attendance: Jan Galati, Dawn Miceli, Beth Pestillo, Dave Monti, Kim DiFusco, Alan DeBisschop, Kristen Freeman, Kelly Maccione, Wendy Fisher, Dawne Naples, Sherry Russman, Linda Flynn, Rick Veilleux, Michelle Graveline, Dawn Dickau, Ann Micacci.

Call to order: by Vice Chairwoman Jan Galati at 6:35 pm.

Secretary's Report: No report this meeting

Treasurer's Report: No report this meeting

SEF Membership Information Packet/Introductions: Jan welcomed all new members to the SEF and presented a new SEF Membership Information packet which included:

- Meeting Schedule noting that BAL membership will now be meeting quarterly with locations to be announced.
- Contact Sheet listing the executive board members' email addresses and phone numbers and committee chairmen.
- Grant Listing showing scope of the foundation's accomplishments; it is a tool that can be used for fundraising. Alan noted the educators that implemented the "Give a Little Get A lot" grant presented a check for \$1,900 to SEF. The organization has awarded a total of \$75K for teacher grants and the STEM pilot curriculum.
- Committee Descriptions providing specific information about each committee, such as date and the type of involvement needed.
- Membership form compiling information about individual member's committee interests, skills, and meeting time availability completed by members.
- Updated SEF pamphlet presented by Dawn – now it is more specific to Southington and answers numerous questions that SEF has been presented with.

Committee Reports:

1. **Communications:** Dawn stressed the need for PTO representatives to communicate our mission and upcoming events. She needs people to confirm that they will attend their school's PTO meetings monthly. She will provide a sheet of information that can be relayed. SEF newsletter also went out with the Chamber of Commerce mailing asking for sponsorship.

2. **STEM Committee:** For the benefit of new members, Dave reviewed the STEM initiative and the subsequent creation of a STEM center at YMCA Camp Sloper. Renderings have been completed, but the committee is awaiting costs. An announcement is forthcoming regarding a kick-off for a capital campaign fundraiser.
3. **Grant Committee:** Beth announced that she will now be chairing the Grant Committee and that there will be some changes. She is looking to put together a new committee of volunteers.
4. **Fundraising Committee:** Kim presented information about the “Fan of the Foundation” Gala.
 - The Gala will be held Friday, October 5th at the Aqua Turf. This year’s event will have a different feel with the “tailgating” theme and a different menu featuring 7-9 stations.
 - Members are needed on September 25th at 6:30 to tag auction items at the Board of Education.
 - Dawn requested that parents be contacted if their child’s artwork is for sale so they have the opportunity to bid at the gala.
 - Friday October 5th 8:30am setup at the Aqua Turf will take place. Anyone who is available, please attend to help setup.

The next **Executive Board Meeting is Tuesday, September 11th, at 6:30pm at Hatton School** conference room. All members are welcome to attend.

The next **BAL Meeting will be held on Tuesday, December 4th at 6:30pm** (place to be determined). Previously awarded grants will be presented by educators to the BAL membership for the purpose of evaluation.

Meeting adjourned at 7:55pm.

Respectfully submitted,

Linda Flynn

Recorder