

**Southington Education Foundation  
Board at Large Meeting  
Minutes  
September 5, 2013**

**Attendance:** Jan Galati, Dawn Miceli, Beth Pestillo, Dave Monti, Bill Lutz, Linda Flynn, Kim DiFusco, Steve Proffitt, Michelle LeBrun-Griffin, Justin Mirante, Carmela Avery, Beth DeLuco, Ann Flynn, Dr. Erardi, Marc Pelletier, Alan DeBisschop, Kelley Nolan-Maccione, Beth Hosmer.

**Call to order:** by Vice Chairwoman Jan Galati at 6:35 pm.

**Secretary's Report:** No report this meeting

**Treasurer's Report:** No report this meeting

**SEF Membership Information Packet/Introductions:** Jan welcomed all new members to the SEF and reviewed the components of the information packet.

- Meeting Schedule noting that the Board at Large members will again be meeting quarterly; however, this year's meetings will be held on first Thursdays on the designated months (September, December, March, and June).
- Contact Sheet listing the directors' email addresses and phone numbers; additionally, listing includes the names of officers and committee chairmen of the SEF.
- Grant listing showing scope of the Foundation's accomplishments; it is a tool that can be used for seeking sponsors and informing the community of our work. The organization has awarded approximately \$100,000 to teacher grants and the district-wide initiative at Camp Sloper. Last spring the STEM Recognition Program provided the first fiscal award to SHS Robotics Team.
- Committee Descriptions providing specific information about committee events and types of involvement.
- Membership Form requesting information about individual member's interests, skills, meeting availability, etc. regarding committee involvement
- Additional informational hand-outs providing insight into the mission and work of the Foundation such as the SEF pamphlet, the SEF Education Foundation Five-Prong Commitment to STEM Enrichment, and the Virtual STEM University: Launching educational enrichment in the Southington Public School System.

## Committee Reports:

1. **STEM Committee:** Dawn reported on the development leading up the newest initiatives: the SEF Education Foundation Five-Prong Commitment to STEM Enrichment and the Virtual STEM University. Dr. Erardi provided information about the next steps for implementation and initial launching by Southington Public School educators on October 1<sup>st</sup>. A video introducing the Virtual Stem University was shown.
2. **Grant Committee:** Beth provided information about STEM-Based Grant Funding.
3. **Communications:** Dawn detailed the responsibilities of the chairman of this committee and requested assistance.
4. **Fundraising Committee:** Kim provided an overview of each Fundraising subcommittee. She then provided specific information about need for full support of members for the Fan of the Foundation Gala on October 25<sup>th</sup> at Aqua Turf. Tickets are \$75 with dancing and full bar. Photos will be taken by Jonathan Cop and posted on his website the next day.
  - The tailgating theme and a stations menu will be continued
  - Members are needed on October 15<sup>th</sup> (6:30 in Dr. Erardi's office) to tag student artwork; next committee meeting is September 24<sup>th</sup> (6:30 at place TBD)
  - Members are needed for set-up at approximately 3:00 PM the day of the Gala.
  - Emphasis is on an all-hands on-board approach during the evening: assistance needed for checking out purchases auction items; selling raffle tickets for lotto board; clean-up that occurs throughout the evening, etc.

The next Executive Board Meeting is Tuesday, September 10, at 6:30 in Dr. Erardi's office conference room at the Municipal Center. All members are welcome and encouraged to attend.

The next Board at Large Meeting will be held on Thursday, December 5, at 6:30 at a place to be determined.

Motion to adjourn made by Bill Lutz and seconded by Dave Monti at 7:45 pm.

Respectfully submitted,

Jan Galati and Beth Pestillo

Recorders