

Southington Education Foundation  
Executive Board Meeting  
November 11, 2013

**Minutes**

**Attendance:**

D. Miceli, J. Galati, B. Pestillo, T. Sheffy, K. DiFusco, B. Hosmer, S. Proffitt, J. Erardi

**Call to Order:** Made by Dawn at 6:30 p.m.

**Approval of Minutes:** Motion made by Kim to approve the 10/8/13 minutes. Motion seconded by Jan. Motion passed

**Treasurer's Report:** Motion made to accept the treasurer's report as read by Beth P. Motion seconded by Tony. Motion passed.

**Chairman's Report:**

**Nominating Committee Form** – There will be two openings on the Executive Board this year. Dawn, Jan and Beth P. will head up the nomination committee to seek new members to sit on the Executive Board. They will also appoint new members to chair open committees.

**Vice Chair's Report:**

**Conference Assessment** - Jan and Beth H. attended a conference. Both attended workshops addressing common core state standards, recruitment, engagement, and administration productivity. Suggestions were made involving presenting annual reports and stewardship.

**Database-** CiviCRM is a way to manage our donor database. The board is open to a presentation on the use and benefits of such system, but we first need to survey our foundation's needs including concerns and opportunities.

**BAL Meeting** - The next BAL meeting will be held on Thursday, December 5<sup>th</sup> at Jan's home. This will be a social event and a thank you for all the service of our committed members. Spouses and interested members are invited to attend for a catered dinner. Beth H. is working on a video to be shown at the gathering.

**STEM Initiative:**

**VSU Update Inc. video creation-** Tony compiled clips and made a video for teachers, inviting them to step up and join us by forming grade level teams for the curriculum launch of our STEM University. It will be out to staff on November 15<sup>th</sup>. Beth H. will incorporate Kim's son video with her own addressing what's going on with the SEF.

**VSU Robotics Sponsorship** – The SHS First Robotics Team is looking for sponsorship for the 2013-2014 school year. A \$1,000 sponsorship will provide the Virtual STEM University official pit sponsorship of the team. The SEF is looking to design bumper stickers/decals for the tool boxes and robot. SHS will be hosting a tournament this year which will provide much visibility.

**Motion:** Beth P. made a motion to support the 2013-2014 SHS First Robotics Team with a \$1,000 sponsorship. Steve P. seconded motion  
Motion passed

**Scholarship Committee Update** - The committee will meet the 21<sup>st</sup> of November to begin planning.

**Fundraising:**

**Fan of the Foundation Wrap-Up** Kim stepped down as fundraising chair. Thank you to Kim for all her hard work chairing the gala for the past couple of years! Kim will confirm next year's Fan of the Foundation date with Aqua Turf.

A special thank you to Todd Piro. He did a wonderful job with the live auction!

**Thank-You Cards** - Dawn ordered thank you cards with a collage of pictures from the gala. It will include a save the date for next year. Kim will compile a list of donor addresses so labels can be made.

**Grant Committee:** The grant committee recommended two grants for funding for a total of \$3,974.21.

Indoor Organic Vegetable Garden \$2604.21

South End School

Ellen Bellinger and Marion Virello

First Lego League: A Robotics/ STEM Team \$1370.00

Thalberg Elementary School

Chanel Curtin

**Motion:** Beth P. made a motion to provide funding for the two grants as presented

Beth H. seconded the motion

Motion passed

**New Business:** None

**Motion to Adjourn:** Motion made by Beth P. to adjourn and seconded by Jan. Meeting adjourned at 8:05 p.m.

**Next meeting:** The next Executive Board meeting will be held December 10, 2013 at a location to be announced

Respectfully submitted,

*Bethany Pestillo*

Secretary