

**Southington Education Foundation
Executive Board Meeting
June 23, 2009
Minutes**

Members in attendance:

George Costanzo, Dr. Erardi, Kelley Maccione, Bill Lutz, Ron Marut, Dawn Miceli, Dave Monti, Beth Pestillo, Tony Sheffy

Anthony Alan Sheffy opened the meeting at 7:00 p.m.

Dawn Miceli made a motion to accept the 5/26/09 minutes

Dave Monte seconded the motion

Corporation Formation

- George passed out conflict of interest papers for Executive Board members to sign
- Tony will amend the articles of incorporation for application process

Insurance update

- Waiting for a quote

Board at large update

- Letters were mailed out to board at large members
- The due date for responses was June 22nd
- Only 4 people had confirmed willingness to continue on the board at large. Only 2 members have made their donation
- Executive Board will follow-up with phone calls to remaining members and forward along responses to Beth by Friday the 26th.
- Executive members will bring names to the next meeting of potential nominees
- Meeting minutes will be sent out to the entire board to keep all informed of progress
- The next scheduled meetings for the board at large is July 14th and August 11th at 7:30 in the conference room at the Bd. Of Ed, 49 Beecher St.
- A third Bd. At Large meeting may be scheduled to prepare for convocation on August 26th

“Big Ticket” initiative

- The board discussed possible project ideas
- Members are looking into details for a mobile science lab
- Members will bring to the next meeting other ideas for large scale initiatives

Civic Group Presentations

- Dawn has created a brochure to bring to civic group presentations
- Board members approved the brochure
- Tony will send the brochure to be printed

- Members still need to sign up to make presentations
- Presentations are for the purpose of SEF awareness

Printing

- SEF is in need of a printer
- Beth will send out an e-mail to the Board at Large for any possible connections for someone willing to donate their services on an ongoing basis as needed

Committees

- **Fundraising**
 - Kelley has a fundraising meeting scheduled for June 24th
 - Our kick-off event is scheduled for October 16th
 - The board discussed possible themes to coincide with our initiative
- **Website**
 - Bill will follow-up with Jerry Belanger on the website design

For Next meeting

All members will follow-up with phone calls to the Bd. At Large and forward responses to Beth

Add to nominee list

Gather project ideas

Ron will follow-up on getting a booth at the Apple Harvest Festival

Bill will speak with Jerry about the web-site

Beth will e-mail board in search of a printer

Research the Bio Bus

Tony will print the brochure

Follow-up with insurance quote

Research cost of mobile labs

Amend articles of incorporation

Dr. Erardi will make contact with Dr. Lee

The next Board at Large meeting is scheduled for July 14th at 7:30 at The Board of Ed, 49 Beecher St. Executive Board members will meet at 6:30

Dawn Miceli made a motion to adjourn at 8:55p.m.

Bill seconded the motion

Respectfully submitted,

Beth Pestillo