



Southington Education Foundation
Executive Board Meeting
June 9, 2015

Minutes

Attendance:

Present: Jerry Belanger, Michelle LeBrun-Griffin, Jan Galati, Rick Veilleux, Steve Proffitt, Dave Monti, Gail Duffy, Beth Hosmer

Absent: Kelley Maccione, Tim Connellan

1. Call to Order- by Jan Galati at 6:35 p.m.
2. Motion by Dave Monti to accept the May 12, 2015 minutes with the change to 5B to read the process of funding programs was approved.
Change 5.c to read: to deadline to read scholarship submission June 30, 2015.
1st Dave Monti
2nd Michelle LeBrun-Griffin
All in favor.
3. Treasurer's Report-Rick presented report 01/01/2015-05/31/2015.
Highlights:
Donation from Rotary Club for \$2000.00
Checkbook balance- \$85,485.39
Question Jan- Did we receive check from HCC? Rick will watch for it. Jan will follow up.
Motion to accept report- Jan Galati
1st Michelle
2nd Dave Monti
All in favor- motion passed
4. Chair Report-
 - A. Grants and programs anticipating two proposals to recommend to the Executive Board
Anticipate- Artist in residence 2015-2016 and NEA Grant 2016-2017.
 - B. Board Development- looking to grow the membership to brainstorm for additional members particularly for the executive committee. Steve presented

idea for a school administrator on the board. Michelle thought that the SEF Gala would present an opportunity to approach people.

Jerry suggested possibility of putting names in a raffle at the gala to people who volunteer.

Discussion of how to record seating of sponsorship tables and guests:
Sponsorship will go through Michelle to avoid Eventbrite fees. Michelle will assist Robin Taille.

C. Marketing- Rit Campbell to put together a video for a testimonial to be used for the Artist in Residence Grant 2016-2017. It may have the potential for SEF promotion.

D. Resource Development

- a. Drive-in volunteers should arrive by 5:30
- b. Gala- June 22, 2015 Meet and Greet at Mountain Grove. All are invited 6:30 PM. Purpose is to thank people and encourage people/organizations to continue to donate. Going to try and get food to be donated. If not, Gala committee will ask for funds.
- c. Members may be asked to personalize sponsorship letters. Make it personal and discuss what the organization has done for Southington children. Push to secure silent and live auction items.
- d. Discussion of possible live auction items and possibility of SEF funding an item.
- e. Jerry Belanger made a motion to give permission to the gala committee to spend up to \$2000.00 to purchase/acquire live auction item(s). 2nd Dave Monti. All in favor.

6. New Business:

7. Old Business:

No July and August full membership meeting

Dave Monti reported no progress at this time on the Literacy Program.

8. Next Meeting for executive committee— July 14, 2014 6:30PM- Municipal Center

Motion to Adjourn-

1st Jan Galati

2nd- Dave Monti

All in favor- Motion to adjourn passed.

Meeting adjourned at 7:30.

Respectfully submitted,

Gail Duffy, Secretary